



# Muskoqee County Rural Water District # 3

PO Box 173/105 S Broadway  
Council Hill, OK 74428

Phone 918-474-3773 - Email [murwd3@yahoo.com](mailto:murwd3@yahoo.com)

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Tap # \_\_\_\_\_

## **AUTOMATIC BANK DRAFT PAYMENT SERVICE**

Muskoqee County RWD#3 now offers "Automatic Bank Draft" service to make your bill paying easy.

The District will automatically draft the monthly charges due on your water bill from your checking account every month.

### **HOW IT WORKS**

1. MURWD#3 will mail your water bill to you each month.
2. You will have approximately 5 days to contact the WATER OFFICE if you have any questions about the bill before the payment is deducted from your checking account.
3. Your water bill will be automatically paid on or about the 15<sup>th</sup> of each month.

### **TO ENROLL IN THIS SERVICE**

1. Complete the authorization form. Return the completed form and a "VOIDED" blank check to Muskoqee County Rural Water District #3, PO BOX 173, Council Hill, OK, 74428.
2. Keep a balance in your account sufficient to pay the monthly draft around the 15<sup>th</sup> of each month.

### **TO UNENROLL FROM THIS SERVICE**

1. You must notify the Muskoqee County Rural Water District#3 by the 10<sup>th</sup> of each month in writing to cancel this authorization.



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## Direct Payment Via ACH Authorization

### ACCOUNT DETAILS

I authorize Muskogee Rural Water District #3 to electronically debit my account and, if necessary, electronically credit my account to correct erroneous debts. I acknowledge that the origination of ACH transactions to my account must comply with U.S. law and NACHA Rules.

Financial Institution Name: \_\_\_\_\_

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Checking    Savings

### PAYMENT TYPE AND DETAILS

I understand that this will be a variable, recurring, monthly payment to my account not to exceed billed charges. Funds will be withdrawn from my account on or about the 15<sup>th</sup> of each month. This authorization will remain in full force and effect until I notify Muskogee Rural Water District #3 in writing that I wish to revoke this authorization by the 10<sup>th</sup> of the month.

Muskogee RWD#3 Account Number: \_\_\_\_\_

\_\_\_\_\_  
Customer's Signature                      (Date)

\_\_\_\_\_  
Witness    (Date)

**Note:** A service fee of \$35.00 will be charged to **EACH** tap paid if sufficient funds are not available to pay the draft.